



Islamorada, Village of Islands **REGULAR VILLAGE COUNCIL MEETING**

March 30, 2023 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

The Village Council has resumed the in-person regular meeting format. Virtual participation is still available to the public. Please see the last page of the agenda for participation details

AGENDA

I. CALL TO ORDER / ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. AGENDA: Requests for Deletion / Emergency Additions

IV. REPORTS, PRESENTATIONS AND ANNOUNCEMENTS

A. Islamorada's Vulnerability Assessment - Update by Erin Deady

V. PUBLIC COMMENT

(This is general public comment. It provides an opportunity for the public to speak about matters not scheduled elsewhere on the agenda. The mayor opens public comment on agenda items throughout the meeting.)

VI. CITIZENS' ADVISORY COMMITTEE REPORTS & APPOINTMENTS

A. LPA Report by Deb Gillis

VII. MAYOR / COUNCIL COMMUNICATIONS

VIII. VILLAGE ATTORNEY / VILLAGE MANAGER COMMUNICATIONS

A. Strategic Plan - Discussion and proposed timeline for Council workshops

IX. CONSENT AGENDA

(All items on the Consent Agenda are considered routine by the Village Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event, the item will be moved to the Main Agenda.)

A. Approval of March 2, 2023 Regular Village Council Meeting Minutes
- **TAB 1** (Marne McGrath, Village Clerk)

B. Resolution Approving New Turf and Landscape Agreement with the Florida Department Of Transportation - **TAB 2**

(A.J. Engelmeier, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A NEW TURF AND LANDSCAPE MAINTENANCE AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION AND ISLAMORADA, VILLAGE OF ISLANDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO TAKE NECESSARY ACTION; AND PROVIDING FOR AN EFFECTIVE DATE

- C. Resolution Approving First Amendment to the Maintenance Memorandum of Agreement (“MMOA”) For Contract No. E6K84 with Florida Department of Transportation - **TAB 3**

(A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA APPROVING A FIRST AMENDMENT TO THE MAINTENANCE MEMORANDUM OF AGREEMENT (“MMOA”) FOR CONTRACT NO. E6K84, BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION AND ISLAMORADA, VILLAGE OF ISLANDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO TAKE NECESSARY ACTION; AND PROVIDING FOR AN EFFECTIVE DATE

- D. Resolution Approving Purchase from Airvac, Inc, for Vacuum Pits and Vacuum Pit Components and Ratifying Additional Purchases from Airvac in FY 22-23 - **TAB 4**

(A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING PURCHASES OF VACUUM PITS AND VACUUM PIT COMPONENTS FROM AIRVAC, INC., RATIFYING OTHER EXPENDITURES INCURRED FROM AIRVAC, INC. FROM THE BEGINNING OF FY 2022-2023 TO DATE, AND AUTHORIZING ADDITIONAL COMPONENT PURCHASES THROUGH THE END OF FY 2022-2023; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

- E. Resolution Approving and Ratifying FY 22-23 Purchases from F. J. Nugent for the Wastewater Department - **TAB 5**

(A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING PURCHASES FROM F. J. NUGENT & ASSOCIATES, INC. FROM BEGINNING OF FY 2022-2023 THROUGH FEBRUARY 28, 2023;

AUTHORIZING ADDITIONAL PURCHASES THROUGH THE END OF FY 2022-2023; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

- F. Resolution Approving and Ratifying FY 2022-2023 Payments to Sunbelt Rentals for the Wastewater Department - **TAB 6**

(A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING PAYMENTS TO SUNBELT RENTALS THROUGH FEBRUARY 28, 2023; AUTHORIZING ADDITIONAL PURCHASES THROUGH THE END OF FY 2022-2023; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE NECESSARY DOCUMENTS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; PROVIDING FOR A WAIVER OF COMPETITIVE BIDDING; APPROVING A BUDGET AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE

- G. Resolution Approving Recommendation to Enter into Continuing Services Agreements for Landscaping, Tree Trimming and Mangrove Trimming - **TAB 7**

(Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RECOMMENDATIONS OF THE RFQ 23-03 EVALUATION COMMITTEE FOR LANDSCAPING, TREE TRIMMING AND MANGROVE TRIMMING SERVICES; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AND ENTER INTO NON-EXCLUSIVE CONTINUING SERVICES AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE

- H. Resolution Ratifying an Additional Expenditure with Tim Matthews Tree & Landscaping - **TAB 8**

(Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING AN EXPENDITURE WITH TIM MATTHEWS TREE & LANDSCAPING INC. FOR COMPLETION OF A RIGHT-OF-WAY PLANTING PROJECT ON PLANTATION KEY; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

- I. Resolution Approving the Piggyback Purchase of Two Trailer-Mounted Message Boards for the Local Law Department - **TAB 9**

(Maria Bassett, Finance Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, PIGGYBACKING THE

FLORIDA SHERIFF'S ASSOCIATION/FLORIDA ASSOCIATION OF COUNTIES CONTRACT NO. FSA20-EQU18.0, HEAVY EQUIPMENT, AND APPROVING THE PURCHASE OF TWO WANCO METRO MATRIX MESSAGE BOARD TRAILERS FOR THE VILLAGE LOCAL LAW DEPARTMENT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE NECESSARY DOCUMENTS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND FUNDS; APPROVING A BUDGET AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE

- J. Resolution of Support for the "Wyland Mayor's Challenge for Water Conservation" - TAB 10**

(Amanda Merren , Administrative Assistant to the Village Manager)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, IN SUPPORT OF THE "WYLAND MAYOR'S CHALLENGE FOR WATER CONSERVATION;" PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE

- X. ORDINANCES - Tab 11 moved to April 11, 2023 Special Call Village Council Meeting**

XI. RESOLUTIONS

- A. Resolution Approving a Work Authorization with WSP for Canal #147 Backfilling Restoration Project - TAB 12**

(Peter Frezza, Environmental Resources Manager)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK AUTHORIZATION NO. 12 WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INC. FOR PROFESSIONAL SERVICES FOR CANAL #147 LOWER MATECUMBE KEY BACKFILLING RESTORATION PROJECT; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE

- B. Resolution Approving an Agreement with Sea & Shoreline, LLC for Canal 116 Backfill - TAB 13**

(Peter Frezza, Environmental Resources Manager)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 22-16 EVALUATION COMMITTEE FOR SELECTION OF A CONTRACTOR TO COMPLETE THE CANAL 116 BACKFILL RESTORATION PROJECT; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AUTHORIZING

**THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS;
AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE
AGREEMENT; AND PROVIDING AN EFFECTIVE DATE**

- C. Resolution Ratifying FY 2021-2022 Payments to Page Excavating, Inc., for Wastewater-related Services - **TAB 14**
(Maria Bassett, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RATIFYING EXPENDITURES
INCURRED FROM PAGE EXCAVATING, INC., IN FY 2021-2022;
AUTHORIZING THE VILLAGE MANAGER TO EXPEND
BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE
DATE**

- D. Resolution Approving First Amendment to Continuing Services Agreement with Page Excavating, Inc. - **TAB 15**

(Maria Bassett, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, APPROVING A FIRST
AMENDMENT TO THE CONTINUING SERVICES AGREEMENT
BETWEEN PAGE EXCAVATING, INC., AND ISLAMORADA,
VILLAGE OF ISLANDS, TO PROVIDE PROFESSIONAL
CONTRACTOR SERVICES TO THE WASTEWATER
DEPARTMENT; AUTHORIZING VILLAGE OFFICIALS TO
IMPLEMENT THE TERMS AND CONDITIONS OF THE FIRST
AMENDMENT; AUTHORIZING THE VILLAGE MANAGER TO
EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE
MANAGER TO EXECUTE THE FIRST AMENDMENT; AND
PROVIDING FOR AN EFFECTIVE DATE**

- E. Resolution Approving Work Authorization No. 4 with Page Excavating, Inc., for FY 2022-2023 Wastewater Services -**TAB 16**
(Maria Bassett, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK
AUTHORIZATION NO. 4 BETWEEN PAGE EXCAVATING, INC.,
AND ISLAMORADA, VILLAGE OF ISLANDS, TO REPLACE
CONCRETE RINGS AROUND VACUUM PIT LIDS AND TO
PROVIDE OTHER WASTEWATER SUPPORT SERVICES AS
NEEDED; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT
THE TERMS AND CONDITIONS OF WORK AUTHORIZATION NO.
4; AUTHORIZING THE VILLAGE MANAGER TO EXPEND
BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER
TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING
FOR AN EFFECTIVE DATE**

- F. Resolution Establishing Auditor Selection Committee - **TAB 17**

(Maria Bassett, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, PERTAINING TO THE
ESTABLISHMENT OF AN AUDITOR SELECTION COMMITTEE;**

DEFINING THE TERMS AND COMPOSITION; DEFINING THE MEETINGS AND DISQUALIFICATION; DEFINING THE STAFF PARTICIPATION; DEFINING THE GOALS AND OBJECTIVES; DEFINING THE DUTIES AND RESPONSIBILITIES; DEFINING THE SUNSET DATE; AND PROVIDING FOR AN EFFECTIVE DATE

XII. MOTIONS

XIII. ADJOURNMENT

Options for Viewing the Village Council Meeting:

The public is encouraged to watch the meeting on Monroe County's MCTV Comcast Channel 77. Alternatively, the public may view the meeting streamed live on the Village website from their personal computer, tablet or phone via the following link:

https://www.islamorada.fl.us/departments/communications/live_village_broadcast_meeting.php

Option 1: Email your comments.

1. Public comment should be submitted via email to: public.comment@islamorada.fl.us
2. The email should contain "Public Comment" in the subject line.
3. The name and address of the submitter shall be included in the email.
4. Public comment should be submitted by 9 a.m. the day before the meeting. Public comment will be sent to the Village Councilmembers for consideration prior to the meeting. Public comments will not be read during the meeting.

Option 2: Call in During the Meeting.

1. If phoning in, dial 305-224-1968 and enter the webinar **ID: 911 0656 4166** followed by #. When the Mayor opens public comment pertaining to the agenda item you are interested in dial *9 to be recognized by the Zoom meeting monitor. The Monitor will call you by the last four digits of your phone number. **Please be sure to unmute your phone when you are called upon.**
2. If watching online via Zoom: Open the Zoom webinar link <https://zoom.us/j/91106564166> and follow the prompts to join the webinar. When the Mayor opens public comment use the "raise your hand" feature to be recognized by the meeting monitor. Public comments will be heard in the order in which they are received.

ADA Assistance:

These meetings are open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in

this meeting because of that disability should contact the ADA Coordinator at (305) 664-6448 or by email at ADA@islamorada.fl.us at least 48 hours before the scheduled meeting