Islamorada, Village of Islands

REGULAR VILLAGE COUNCIL MEETING

July 27, 2023 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

MINUTES

I. CALL TO ORDER / ROLL CALL

Mayor Joseph B. Pinder III called the meeting to order.

II. PLEDGE OF ALLEGIANCE

Capt. Derek Paul led the Pledge of Allegiance and Tony Hammon said a prayer to begin the meeting.

III. AGENDA: Requests for Deletion / Emergency Additions

The following additions or deletions were made to the agenda.

Finance Director Maria Bassett removed Tab 12 (Motion regarding Keys History and Discovery Center)

It was noted that Tabs 4, 5, and 6 were previously removed by staff prior to the meeting.

Vice Mayor Sharon Mahoney added two items to Mayor/Council Communications:

- Length of meetings
- Committee recommendations

IV. PUBLIC COMMENT

(This is general public comment. It provides an opportunity for the public to speak about matters not scheduled elsewhere on the agenda. The mayor opens public comment on agenda items throughout the meeting.)

Mayor Joseph B. Pinder III opened public comment at 5:38 pm

Speakers included:
Van Cadenhead
Andy Newman
Joe Wischmeier
John Fernandez

There being no one else wishing to speak, Mayor Pinder closed public comment.

V. VILLAGE ATTORNEY / VILLAGE MANAGER COMMUNICATIONS

A. Exit Interview - John Quick

Village Attorney John Quick / Human Resources Director Evie Engelmeyer summarized Village Manager Yates' exit interview process.

Council Member Henry Rosenthal introduced County Administrator Roman Gastesi and Interim Village Attorney John Quick summarized the process for an employee interchange agreement with Monroe County and noted he has been working with the County on a tentative deal to have one of Monroe County's administrative team serve as Interim Village Manager. Mr. Quick suggested scheduling a 30-minute Special Meeting to occur prior to the Second Budget Workshop on Aug 3 to discuss and potentially finalize the details.

B. Transition Memo - John Quick

Outgoing Village Manager Ted Yates indicated he would prepare a transition memo.

VI. MAYOR / COUNCIL COMMUNICATIONS

A. Interim Manager Discussion

Monroe County Manager Roman Gastesi noted he has spoken to the County Commission and they are amenable to permitting Employee Services Director Bryan Cook to serve in the role of interim Village Manager as part of an employee interchange agreement.

Mr. Cook shared that he had spoken to the Council Members noting his willingness to serve as the interim Village Manager. He noted Mr. Gastesi's experience in seeing similar situations in the early days of the Village, which led him to want to find a way to assist the Village during this period of transition. Mr. Cook noted his collaborative style and experience as an administrator in the local area.

Village Manager Ted Yates wished all the best for the Village and noted he was happy to be available to answer questions during the transition.

The Council indicated they were interested in pursuing this option with the County.

B. Manager Search

There was no additional discussion on this issue.

C. Timeline

There was no additional discussion on this issue.

D. Discussion about the Length of Council Meetings - Vice Mayor Sharon Mahoney - **ADDED AT THE DAIS DURING ADDITIONS TO THE AGENDA**

Vice Mayor Mahoney requested a conversation about the length of the meetings.

Discussion ensued and the Council determined to start a new meeting schedule to begin October 1. Regular Council meetings would be held on the second Thursday of the month and the Tuesday immediately preceding it. The goal was to create one agenda and work through the agenda with a stop time of no later than 10 p.m. Any items remaining at 10 p.m. on Tuesday will be moved to Thursday's agenda.

Interim Village Attorney John Quick indicated he would craft a resolution based on the discussion to bring back for the Council's consideration.

E. Discussion on Committees - Vice Mayor Sharon Mahoney - **ADDED AT THE DAIS DURING ADDITIONS TO THE AGENDA**

Vice Mayor Sharon Mahoney noted that staff had created a book of applicants for committees. She asked Council how they wished to proceed in appointing members.

The consensus of the Council was to task the new Village Manager to add it to their list of priorities.

VII. CONSENT AGENDA

(All items on the Consent Agenda are considered routine by the Village Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event, the item will be moved to the Main Agenda.)

Interim Village Attorney John Quick noted that Tab 1 should be removed, as indicated in the discussion on Committees held during Mayor/Council Communcations.

Discussion ensued on the merits of tasking the Youth Council to create the wayfinding maps. Environmental Resources Manager Pete Frezza noted the difficulty in obtaining quotes for this project and indicated that Parks and Recreation Impact fees are required to be used for this sort of project. He asked that the resolution be adopted as presented.

Mayor Joseph B. Pinder III opened public comment.

Speakers included:
Ken Phillipson
Carolyn Wightman
Joan Scholz
John Fernandez

Deb Gillis
Van Cadenhead

There being no one else wishing to speak, Mayor Pinder closed public comment.

ACTION:	Motion to approve with the removal of tab 1 item VII. by Mark Gregg second by Elizabeth Jolin; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

A. Resolution establishing a maximum number of committee members for non-Chapter 30 committees **TAB 1**

(John Quick, Interim Village Attorney)

Removed from the agenda as a result of the Mayor/Council discussion on Committees.

B. Resolution Approving a Work Authorization with CSA Central for Creation of a Wayfinding Map for the Key Tree Cactus Preserve **TAB 2**

(Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK AUTHORIZATION NO. 3 WITH CSA CENTRAL, INC FOR CREATION OF A WAYFINDING MAP FOR THE KEY TREE CACTUS PRESERVE; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE

VIII. RESOLUTIONS

A. Resolution Approving an Agreement with Sea & Shoreline, LLC for Canal 116 Backfill Restoration Project **TAB 3**

(Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,

VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 22-16 EVALUATION COMMITTEE FOR SELECTION OF A CONTRACTOR TO COMPLETE THE CANAL 116 BACKFILL RESTORATION PROJECT; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE

Environmental Resources Manager Pete Frezza introduced the request noting the item had been considered by the Council and tabled twice .He noted there have been no changes made to the scope of this project since the March meeting, His recommendation was to move forward with the project as currently designed, and suggested not modifying the plans any further.

Mr. Frezza also noted the need to select a contractor. Based on the Evaluation Committee's scoring of RPF 22-16, he noted that staff recommended Sea and Shoreline. He further noted that representatives from second place ranked Adventure Environmental Inc. were here for any questions of the Council.

Mayor Joseph B. Pinder III opened public comment.

Speakers included:

Michelle Sciarrone
Sue Miller
Van Cadenhead

There being no one else wishing to speak, Mayor Pinder closed public comment.

ACTION:	Motion to approve the resolution with adventure environmental inc. as the vendor item VIII.A. by Henry Rosenthal second by Sharon Mahoney; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

B. REMOVED FROM AGENDA

Resolution establishing Village Council procedures **TAB 4**

(John Quick, Interim Village Attorney)

C. REMOVED FROM AGENDA

Resolution Approving Work Authorization No. 13 with WSP for Founders Park Boat Ramp Design and Permitting Project **TAB 5**

(Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK AUTHORIZATION NO. 13 WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INC. FOR PROFESSIONAL SERVICES FOR THE FOUNDERS PARK BOAT RAMP II PROJECT; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE

D. REMOVED FROM AGENDA

Resolution Approving Purchases from SHI International Corp. for FY 2022-2023 - **Continued from 7/6 - TAB 6**

(Vince Tarves, Systems Engineer)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING PURCHASES FROM SHI INTERNATIONAL CORP. FOR FY 2022-2023 THROUGH JUNE 25, 2023; AUTHORIZING ADDITIONAL PURCHASES THROUGH THE END OF FY 2022-2023; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

E. Resolution to Adopt Second FY 2022-2023 Budget Amendment - **Continued from 7/6 - TAB 7**

(Maria Bassett, Finance Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AMENDING THE VILLAGE'S ADOPTED BUDGET FOR FISCAL YEAR 2022-2023; AND PROVIDING AN EFFECTIVE DATE

Finance Director Maria Bassett summarized the amendments included in the request. She notes that the Resolution that annually adopts the budget specifies the Village Manager can make line item adjustments to cover expenses, which then go to the Council for approval.

Mayor Joseph B. Pinder III opened public comment.

Speakers included:

Capt Ed Davidson
Sue Miller
Scott Kay
Lisa Mongelia

There being no one else wishing to speak, Mayor Pinder closed public comment.

ACTION:	Motion to approve item VIII.E. by Mark Gregg second by Elizabeth Jolin; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

F. Resolution Approving First Amendment to Agreement with Dockmasters Marine Construction, Inc. **TAB 8**

(Maria Bassett, Finance Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A FIRST AMENDMENT TO THE AGREEMENT BETWEEN DOCKMASTERS MARINE CONSTRUCTION, INC., AND ISLAMORADA, VILLAGE OF ISLANDS, TO PROVIDE PROFESSIONAL CONTRACTOR SERVICES ; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE FIRST AMENDMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE FIRST AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE

ACTION:	Motion to approve item VIII.F. by Elizabeth Jolin second by Sharon Mahoney; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

G. Resolution Approving the Fourth Amendment to the Contract for Local Police Services **TAB 9**

(Maria Bassett, Finance Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FOURTH AMENDMENT TO THE CONTRACT FOR LOCAL POLICE SERVICES BETWEEN THE MONROE COUNTY SHERIFF'S OFFICE, THE MONROE COUNTY BOARD OF COUNTY COMMISSIONERS AND ISLAMORADA, VILLAGE OF ISLANDS FOR FISCAL YEAR 2023-2024 (YEAR FIVE) CONTRACT PRICING; AUTHORIZING THE MAYOR TO EXECUTE THE FOURTH AMENDMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

ACTION:	Motion to approve item VIII.G. by Mark Gregg second by Elizabeth Jolin; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

H. Preliminary Rate Resolution for FY 2023-2024 Solid Waste Assessment **TAB 10**

(Maria Bassett, Finance Director)

A PRELIMINARY RATE RESOLUTION OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE WITHIN THE VILLAGE FOR FISCAL YEAR 2023-2024; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR SOLID WASTE SERVICE AGAINST ASSESSED PROPERTY LOCATED WITHIN ISLAMORADA, VILLAGE OF ISLANDS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; PROVIDING FOR PUBLIC HEARING AND NOTICE THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE

ACTION:	Motion to approve item VIII.H. by Henry Rosenthal second by Sharon Mahoney; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

IX. MOTIONS

A. Motion to Accept Funds Appropriated by the 2023 Florida Legislature for Purchase of 2024 Freightliner Ambulance - **Continued from 7/6 - TAB 11**

(Maria Bassett, Finance Director)

MOTION TO ACCEPT FUNDS IN THE AMOUNT OF $190,000.00 APPROPRIATED BY THE 2023 FLORIDA LEGISLATURE FOR THE PURCHASE OF ONE (1) 2024 FREIGHTLINER AMBULANCE FOR THE FIRE RESCUE DEPARTMENT

ACTION:	Motion to approve item IX.A. by Henry Rosenthal second by Mark Gregg; Motion passed with a 5:0
AYES:	Mark Gregg, Elizabeth Jolin, Henry Rosenthal, Sharon Mahoney, Joseph B. Pinder III
NAYS:	None
ABSTAIN:	None

B. REMOVED FROM AGENDA

Motion to Continue or Discontinue Standby Letter of Credit Requirement for Keys History and Discovery Center **TAB 12**

The tab was removed at the request of Finance Director Maria Bassett.

X. ADJOURNMENT

Council Member Gregg and Mayor Pinder thanked outgoing Village Manager Ted Yates for his service to the residents of Islamorada.

There was a motion to adjourn the meeting at 7:17 p.m.