



Islamorada, Village of Islands

REGULAR VILLAGE COUNCIL MEETING

August 7, 2024 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

The Village Council has resumed the in-person regular meeting format. Virtual participation is still available to the public. Please see the last page of the agenda for participation details

AGENDA

- I. CALL TO ORDER / ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. AGENDA: Requests for Deletion / Emergency Additions**
- IV. REPORTS, PRESENTATIONS AND ANNOUNCEMENTS**
 - A.** Village Council Recognition of Officer Julian Garcia
- V. PUBLIC COMMENT**

(This is general public comment. It provides an opportunity for the public to speak about matters not scheduled elsewhere on the agenda. The mayor opens public comment on agenda items throughout the meeting.)
- VI. CITIZENS' ADVISORY COMMITTEE REPORTS & APPOINTMENTS**
 - A.** Historic Preservation Commission Update - Barbara Edgar (Chair) **TAB 1**
 - B.** Land Acquisition Citizens Advisory Committee Report - Greg Dully (Chair) **TAB 2**
- VII. MAYOR / COUNCIL COMMUNICATIONS**
- VIII. VILLAGE ATTORNEY / VILLAGE MANAGER COMMUNICATIONS**
 - A.** Parmelee Key Eagle Nest Report **TAB 3**
 - B.** Land Acquisition Fund: Brief Update **TAB 4**
- IX. CONSENT AGENDA**
 - A.** Regular Village Council Meeting Minutes of July 9, 2024 **TAB 5**
(Marne McGrath, Village Clerk)
 - B.** Resolution Approving Work Authorization No. 5 with Tim Matthews Tree & Landscaping for Completion of a Planting Project **TAB 6**
(Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK AUTHORIZATION NO. 5 WITH TIM MATTHEWS TREE & LANDSCAPING, INC FOR COMPLETION OF A RIGHT-OF-WAY PLANTING PROJECT ON WINDLEY KEY; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE

- C. Resolution Approving Work Authorization No. 16 with WSP USA Environment & Infrastructure, Inc. for Continued Lower Matecumbe Canals Restoration Culvert Project Permitting **TAB 7** (Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK AUTHORIZATION NO. 16 WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INC. FOR LOWER MATECUMBE CANALS RESTORATION CULVERT PROJECT CONTINUED PERMITTING PHASE AND CONTRACTOR PROCUREMENT; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE PROJECT AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE WORK AUTHORIZATION NO 16; AND PROVIDING FOR AN EFFECTIVE DATE

- D. Resolution Approving an Agreement with Adventure Environmental, Inc. for Canal 147 Backfill Restoration Project **TAB 8** (Peter Frezza, Environmental Resources Manager)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE RECOMMENDATION OF THE RFP 24-11 EVALUATION COMMITTEE FOR SELECTION OF A CONTRACTOR FOR THE CANAL 147 BACKFILL RESTORATION PROJECT; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE PROJECT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING AN EFFECTIVE DATE

- E. Resolution Approving TDC FY 25 Capital Project Grant Award #3243 for Founders Park Inclusive Playground **TAB 9** (Maria Bagiotti, Founders Park Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, ACCEPTING THE GRANT AWARD FROM THE MONROE COUNTY TOURIST DEVELOPMENT COUNCIL ("TDC") FOR FOUNDERS PARK BEACH INCLUSIVE PLAYGROUND; APPROVING THE GRANT

AGREEMENT #3243 BETWEEN MONROE COUNTY, FLORIDA AND ISLAMORADA, VILLAGE OF ISLANDS TO PROVIDE REIMBURSEMENT FUNDING FOR THE PROJECT FROM THE TDC DURING FISCAL YEAR 2024-2025; AUTHORIZING THE VILLAGE MAYOR TO EXECUTE THE AGREEMENT; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING AN EFFECTIVE DATE

- F. Resolution Approving and Ratifying FY 23–24 Purchases from Ferguson Waterworks for the Wastewater Department **TAB 10** (A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING PURCHASES FROM FERGUSON WATERWORKS FROM THE BEGINNING OF FY 2023-2024 THROUGH JUNE 1, 2024; AUTHORIZING ADDITIONAL PURCHASES THROUGH THE END OF FY 2023-2024; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

- G. Resolution Approving and Ratifying FY 23-24 Purchases from Tencarva for the Wastewater Department **TAB 11** (A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING PURCHASES FROM TENCARVA MACHINERY CO LLC FROM THE BEGINNING OF FY 2023-2024 THROUGH JULY 17, 2024; AUTHORIZING ADDITIONAL PURCHASES THROUGH THE END OF FY 2023-2024; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

- H. Resolution Approving the Ranking of the RFP 24-13 Evaluation Committee for a Full Renovation and Upgrade of the Public Restroom Facility at the Library Beach Park **TAB 12** (A.J. Engelmeyer, Public Works Director)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 24-13 EVALUATION COMMITTEE FOR LIBRARY BEACH BATHROOM FACILITY RENOVATION; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

- I. Resolution Approving the Ranking, Recommendation, and Agreement for RFP 24-12 Emergency Generator Maintenance and Repair **TAB 13** (Terry Abel, Fire Chief)

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 24-12 EVALUATION COMMITTEE FOR SELECTION OF A CONTRACTOR FOR EMERGENCY GENERATOR REPAIR AND MAINTENANCE; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING AN EFFECTIVE DATE

X. RESOLUTIONS

- A.** Reservation of BPAS Affordable Allocations for Woods Avenue Development **TAB 14** (Jennifer DeBoisbriand , Planning Director)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, ESTABLISHING AUTHORIZATION FOR THE RESERVATION OF BUILDING PERMIT ALLOCATION SYSTEM (BPAS) AFFORDABLE DWELLING UNIT ALLOCATIONS FOR AWARD TO THE PROPOSED WOODS AVENUE DEVELOPMENT; AND PROVIDING FOR AN EFFECTIVE DATE
- B.** Resolution Adopting the Islamorada Watershed Management Plan **TAB 15** (Erin Deady, Lori Lehr, Megan Rumbaugh, Floodplain/CRS Coordinator)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, ADOPTING THE ISLAMORADA WATERSHED MANAGEMENT PLAN; PROVIDING FOR AN EFFECTIVE DATE
- C.** Resolution Approving the Ranking, Recommendation and Agreement for RFP 24-10 Comprehensive Plan Update **TAB 16** (Jennifer DeBoisbriand , Planning Director)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA APPROVING THE SELECTION AND RECOMMENDATION OF THE RFP 24-10 EVALUATION COMMITTEE FOR THE COMPREHENSIVE PLAN UPDATE; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE PROJECT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING A BUDGET AMENDMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE
- D.** Resolution Approving the FY 24-25 Stormwater Services Non-Ad Valorem Assessment Rate and Roll **TAB 17** (Lisa Lynch, Finance Director)
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE PROVISION OF STORMWATER MANAGEMENT SERVICES;

**REIMPOSING STORMWATER SERVICE ASSESSMENTS
AGAINST CERTAIN REAL PROPERTY WITHIN ISLAMORADA,
VILLAGE OF ISLANDS FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2024; APPROVING THE STORMWATER
ASSESSMENT ROLL FOR THE STORMWATER SERVICE
ASSESSMENTS; PROVIDING FOR COLLECTION OF THE
STORMWATER SERVICE ASSESSMENTS; AND PROVIDING
FOR AN EFFECTIVE DATE**

- E. Resolution Approving the FY 24-25 Final Solid Waste Non-Ad Valorem Assessment Rate for Residential Services and Roll **TAB 18** (Lisa Lynch, Interim Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE
COLLECTION AND DISPOSAL OF SOLID WASTE IN
ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA; REIMPOSING
SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED
PROPERTY LOCATED WITHIN ISLAMORADA, VILLAGE OF
ISLANDS, FLORIDA, FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2024; APPROVING THE RATE OF ASSESSMENT;
APPROVING THE ASSESSMENT ROLL; AND PROVIDING FOR
AN EFFECTIVE DATE**

- F. Resolution Approving FY 24-25 North Plantation Key Non-Ad Valorem Assessment Rate and Roll **TAB 19** (Lisa Lynch, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE
CONSTRUCTION AND FUNDING OF WASTEWATER
COLLECTION AND TREATMENT FACILITIES WITHIN THE
NORTH PLANTATION KEY ASSESSMENT AREA; REIMPOSING
SPECIAL ASSESSMENTS FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2024; APPROVING THE ASSESSMENT ROLL;
PROVIDING FOR COLLECTION OF THE ASSESSMENTS; AND
PROVIDING FOR AN EFFECTIVE DATE**

- G. Resolution Approving the FY 24-25 North Plantation Key Woods Corner Wastewater Non-Ad Valorem Assessment Rate and Roll **TAB 20** (Lisa Lynch, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE
COLLECTION OF WASTEWATER FEES AND ADMINISTRATIVE
COSTS WITHIN THE WOODS CORNER ASSESSMENT AREA;
REIMPOSING SPECIAL ASSESSMENTS FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2024; APPROVING THE ASSESSMENT
ROLL; PROVIDING FOR COLLECTION OF THE ASSESSMENTS;
AND PROVIDING FOR AN EFFECTIVE DATE**

- H. Resolution Approving FY 24-25 North Plantation Key Supplemental Wastewater Non-Ad Valorem Assessment Rate and Roll **TAB 21** (Lisa Lynch, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE**

**CONSTRUCTION AND FUNDING OF WASTEWATER
COLLECTION AND TREATMENT FACILITIES WITHIN THE
NORTH PLANTATION KEY SUPPLEMENTAL ASSESSMENT
AREA; REIMPOSING SPECIAL ASSESSMENTS FOR THE
FISCAL YEAR BEGINNING OCTOBER 1, 2024; APPROVING THE
ASSESSMENT ROLL; PROVIDING FOR COLLECTION OF THE
ASSESSMENTS; AND PROVIDING FOR AN EFFECTIVE DATE**

- I. Resolution Approving FY 24-25 Remaining Service Area Phase I
Wastewater Non-Ad Valorem Assessment Rate and Roll **TAB 22**
(Lisa Lynch, Interim Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE
CONSTRUCTION OF WASTEWATER COLLECTION AND
TREATMENT FACILITIES FOR THE WASTEWATER
ASSESSMENT AREA WITHIN THE VILLAGE EXCLUDING THE
NORTH PLANTATION KEY, WOODS CORNER, AND NORTH
PLANTATION KEY SUPPLEMENTAL ASSESSMENT AREAS;
REIMPOSING SPECIAL ASSESSMENTS FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2024; APPROVING THE ASSESSMENT
ROLL; PROVIDING FOR COLLECTION OF THE ASSESSMENTS;
AND PROVIDING AN EFFECTIVE DATE**

- J. Resolution Approving FY 24-25 Remaining Service Area Phase II
Wastewater Non-Ad Valorem Assessment Rate and Roll **TAB 23**
(Lisa Lynch, Finance Director)

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA,
VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE
CONSTRUCTION AND FUNDING OF WASTEWATER
COLLECTION AND TREATMENT FACILITIES FOR PHASE II OF
THE WASTEWATER ASSESSMENT AREA WITHIN THE VILLAGE
BUT EXCLUDING THE NORTH PLANTATION KEY, NORTH
PLANTATION KEY SUPPLEMENTAL AND WOODS CORNER
ASSESSMENT AREAS; REIMPOSING SPECIAL ASSESSMENTS
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024;
APPROVING THE ASSESSMENT ROLL; PROVIDING FOR
COLLECTION OF THE ASSESSMENTS; AND PROVIDING AN
EFFECTIVE DATE**

XI. AFTER ACTION REPORT

- A. After Action Report **TAB 24**

XII. ADJOURNMENT

Options for Viewing the Village Council Meeting:

The public is encouraged to watch the meeting on Monroe County's MCTV Comcast Channel 77. Alternatively, the public may view the meeting streamed live on the Village website from their personal computer, tablet or phone via the following link:

https://www.islamorada.fl.us/departments/communications/live_village_broadcast_meeting.php

Option 1: Email your comments.

1. Public comment should be submitted via email to: public.comment@islamorada.fl.us
2. The email should contain "Public Comment" in the subject line.
3. The name and address of the submitter shall be included in the email.
4. Public comment should be submitted by 9 a.m. the day before the meeting. Public comment will be sent to the Village Councilmembers for consideration prior to the meeting. Public comments will not be read during the meeting.

Option 2: Call in During the Meeting.

1. If phoning in, dial 305-224-1968 and enter the webinar **ID: 911 0656 4166** followed by #. When the Mayor opens public comment pertaining to the agenda item you are interested in dial *9 to be recognized by the Zoom meeting monitor. The Monitor will call you by the last four digits of your phone number. **Please be sure to unmute your phone when you are called upon.**
2. If watching online via Zoom: Open the Zoom webinar link <https://zoom.us/j/91106564166> and follow the prompts to join the webinar. When the Mayor opens public comment use the "raise your hand" feature to be recognized by the meeting monitor. Public comments will be heard in the order in which they are received.

ADA Assistance:

These meetings are open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the ADA Coordinator at (305) 664-6448 or by email at ADA@islamorada.fl.us at least 48 hours before the scheduled meeting