



Islamorada, Village of Islands

REGULAR VILLAGE COUNCIL MEETING

May 6, 2025 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

Virtual participation is available to the public. Please see the last page of the agenda for participation details.

AGENDA

- I. CALL TO ORDER / ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. AGENDA: Requests for Deletion / Emergency Additions**
- IV. REPORTS, PRESENTATIONS AND ANNOUNCEMENTS**
 - A.** Village Staff Service Awards Presentation - Human Resources Assistant Lindsay Babino **TAB 1**
 - B.** Founders Park Boat Ramp Expansion Presentation - Environmental Resources Manager Peter Frezza **TAB 2**
 - C.** Update on the Fills - Public Works Director A.J. Engelmeier
 - D.** FCAA Update on the Water Main Project - Project Manager Aaron Cutler
- V. PUBLIC COMMENT**

This is general public comment. It provides an opportunity for the public to speak about matters that are pertinent to the Village but not scheduled elsewhere on the agenda. The mayor opens public comment on agenda items throughout the meeting.)
- VI. CITIZENS' ADVISORY COMMITTEE REPORTS & APPOINTMENTS**
 - A.** Appointments to Village Committees **TAB 3**
 - B.** Nearshore Water Regulations Citizens Advisory Committee Report - Chair Dianne Harbaugh
- VII. MAYOR / COUNCIL COMMUNICATIONS**
- VIII. VILLAGE ATTORNEY / VILLAGE MANAGER COMMUNICATIONS**
 - A.** Discussion of Village-Owned Properties (Village Manager Ron Saunders) **TAB 4**
 - B.** Baseball Field Update (Village Manager Ron Saunders)
 - C.** Discussion of Agreement between Holiday Lightscapes, Inc. and Islamorada, Village of Islands to Provide Enhanced Holiday Decorations **TAB 5** Stefanie Peel, Assistant to the Village Manager

IX. CONSENT AGENDA

- A.** Approval of Minutes: **TAB 6**
Regular Village Council Meeting - April 8, 2025
Land Use Village Council Meeting - April 10, 2025
- B.** Resolution Approving First Budget Amendment for FY2024-2025 **TAB 7** Lisa Lynch, Finance Director

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AMENDING THE VILLAGE'S ADOPTED BUDGET FOR FISCAL YEAR 2024-2025; AND PROVIDING AN EFFECTIVE DATE

- C.** Resolution Approving A Fourth Amendment to the Agreement Between Island Pride Cleaning And Lawn Service, Inc. and Islamorada, Village of Islands for Janitorial Services **TAB 8** A.J. Engelmeyer, Public Works Director

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A FOURTH AMENDMENT TO AGREEMENT BETWEEN ISLAND PRIDE CLEANING AND LAWN SERVICES, INC. AND ISLAMORADA, VILLAGE OF ISLANDS FOR JANITORIAL SERVICES; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AMENDMENTS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE

- D.** Resolution Declaring Assets as Surplus Property and Authorizing Disposal of the Property Listed **TAB 9** Lisa Lynch, Finance Director

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, DECLARING THE ASSETS SHOWN ON EXHIBIT "A" HERETO TO BE SURPLUS PROPERTY; AUTHORIZING DISPOSAL OF THE PROPERTY LISTED IN EXHIBIT "A" HERETO IN ACCORDANCE WITH THE VILLAGE SURPLUS PROPERTY POLICY; AND PROVIDING AN EFFECTIVE DATE

- E.** Resolution Approving the Authorization to Dispose of Surplus Vehicle, 2006 Sutphen Ladder Truck **TAB 10** Terry Abel, Fire Chief

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, DECLARING THE 2006 SUTPHEN LADDER TRUCK AS SURPLUS PROPERTY; AUTHORIZING DISPOSAL OF THE ASSET; AND PROVIDING AN EFFECTIVE DATE

- F. Resolution for Purchase and Installation of Emergency Lighting and Siren Package for Rescue Unit From South Florida Emergency Vehicles **TAB 11** Terry Abel, Fire Chief

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE PURCHASE AND INSTALLATION OF EMERGENCY LIGHTING PACKAGE FROM SOUTH FLORIDA EMERGENCY VEHICLES FOR THE VILLAGE FIRE RESCUE DEPARTMENT; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO EXECUTE NECESSARY DOCUMENTS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

- G. Resolution Approving a First Amendment To The Agreement Between The Board of County Commissioners for Monroe County, on behalf of the Tourist Development Council (TDC) and Islamorada, Village of Islands for the Completion Date Extension **TAB 12**

Danays Hernandez, Procurement and Grants Administrator

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A FIRST AMENDMENT TO GRANT AGREEMENT #3243 BETWEEN MONROE COUNTY, ON BEHALF OF THE TOURIST DEVELOPMENT COUNCIL ("TDC") AND ISLAMORADA, VILLAGE OF ISLANDS FOR FOUNDERS PARK BEACH INCLUSIVE PLAYGROUND. TO REVISE THE COMPLETION DATE OF THE PROJECT TO SEPTEMBER 30, 2026; AUTHORIZING THE VILLAGE MAYOR TO EXECUTE THE FIRST AMENDMENT; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING EXPENDITURE OF BUDGETED FUNDS; AND PROVIDING OR EFFECTIVE DATE

- H. Resolution Approving the Final Rankings and Recommendations of the RFP 25-02 Evaluation Committee for Emergency Management Consulting Services **TAB 13** Terry Abel, Fire Chief

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 25-02 EVALUATION COMMITTEE FOR EMERGENCY MANAGEMENT CONSULTING SERVICES; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE

X. ****END OF CONSENT AGENDA****

XI. **RESOLUTIONS**

- A. Adoption of an Initial Assessment Resolution for a Special Assessment for the Operation and Maintenance Costs for Canal 147 Restoration **TAB 14** Peter Frezza, Environmental Resources Manager

A RESOLUTION OF THE VILLAGE COUNCIL OF THE, ISLAMORADA VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE CANAL RESTORATION PROGRAM; IMPOSING ANNUAL MAINTENANCE ASSESSMENTS FOR PROPERTIES LOCATED WITHIN THE CANAL 147 AREA IN LOWER MATECUMBE KEY WITHIN THE VILLAGE; ESTABLISHING LEGISLATIVE FINDINGS DETERMINING THAT SUCH REAL PROPERTY WILL DERIVE A SPECIAL BENEFIT FROM THE CANAL RESTORATION ACTIVITIES AND THE ONGOING OPERATIONS AND MAINTENANCE THEREOF AND THE REASONABLE APPORTIONMENT OF THE ASSESSMENT; ESTABLISHING THE TERMS AND CONDITIONS OF THE PROPOSED SPECIAL ASSESSMENT, INCLUDING ADMINISTRATIVE AND COLLECTION COSTS; ESTABLISHING THE AMOUNT OF THE ANNUAL CANAL OPERATIONS AND OPERATION ASSESSMENT FOR EACH PARCEL OF PROPERTY TO BE ASSESSED BASED ON THE METHODOLOGY SET FORTH HEREIN; DIRECTING PREPARATION OF THE ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE

- B. Resolution Approving the Renewal of Software and Support for the Nutanix Disaster Recovery Cloud Cluster, Including the Addition of Data-at-Rest Encryption **TAB 15** Vince Tarves, Systems Engineer

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE RENEWAL OF NUTANIX SOFTWARE LICENSING AND SUPPORT, INCLUDING THE NCI SECURITY ADD ON, FROM SHI INTERNATIONAL CORP. ("SHI") FOR DISASTER RECOVERY AND BUSINESS CONTINUITY; AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

- C. Approval of Updated Personnel Policy Manual **TAB 16** Jamie Terry, Human Resources Director

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA ADOPTING AN UPDATED VILLAGE PERSONNEL POLICY MANUAL; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE PERSONNEL POLICY MANUAL; AND PROVIDING FOR AN EFFECTIVE DATE

- D. Resolution Approving the Purchase of a 2027/8 Sutphen F Series Program Pumper Truck to Replace Current 2013 Sutphen Custom Pumper Truck and Authorizing Disposal of Surplus Property **TAB 17**
Terry Abel, Fire Chief

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA PIGGYBACKING SOURCEWELL COOP CONTRACT #113021-SUT AND APPROVING THE PURCHASE OF A SUTPHEN F SERIES PUMPER TRUCK FROM SOUTH FLORIDA EMERGENCY VEHICLES, LLC; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE NECESSARY DOCUMENTS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; PROVIDING FOR PIGGYBACKING OF COMPETITIVE BID; DECLARING THE 2013 SUTPHEN SHIELD CUSTOM PUMPER AS SURPLUS PROPERTY; AUTHORIZING DISPOSAL OF THE SURPLUS PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE

XII. ORDINANCES

- A. Ordinance Establishing a Uniform Date for Appointment of Committee Members - **First Reading TAB 18**

AN ORDINANCE OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION”, SECTION 2-332; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE

XIII. MOTIONS

- A. Motion to Appoint Chief Building Official Sheila Denoncourt as Deputy Village Manager

XIV. STATUS UPDATE (FORMERLY AFTER ACTION REPORT)

- A. Status Update - Formerly Known as After Action Report

XV. ADJOURNMENT

Options for Viewing the Village Council Meeting:

The public is encouraged to watch the meeting on Monroe County’s MCTV Comcast Channel 77. Alternatively, the public may view the meeting streamed live on the Village website from their personal computer, tablet or phone via the following link:

https://www.islamorada.fl.us/departments/communications/live_village_broadcast_meeting.php

[PUBLIC_PARTICIPATION]

Option 1: Email your comments.

1. Public comment should be submitted via email to: public.comment@islamorada.fl.us

2. The email should contain "Public Comment" in the subject line.
3. The name and address of the submitter shall be included in the email.
4. Public comment should be submitted by 9 a.m. the day before the meeting. Public comment will be sent to the Village Councilmembers for consideration prior to the meeting. Public comments will not be read during the meeting.

Option 2: Call in During the Meeting.

1. If phoning in, dial 305-224-1968 and enter the webinar **ID: 911 0656 4166** followed by #. When the Mayor opens public comment pertaining to the agenda item you are interested in dial *9 to be recognized by the Zoom meeting monitor. The Monitor will call you by the last four digits of your phone number. **Please be sure to unmute your phone when you are called upon.**
2. If watching online via Zoom: Open the Zoom webinar link <https://zoom.us/j/91106564166> and follow the prompts to join the webinar. When the Mayor opens public comment use the "raise your hand" feature to be recognized by the meeting monitor. Public comments will be heard in the order in which they are received.

ADA Assistance:

These meetings are open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the ADA Coordinator at (305) 664-6448 or by email at ADA@islamorada.fl.us at least 48 hours before the scheduled meeting.

[VERBATIM_RECORD]