



Islamorada, Village of Islands **REGULAR VILLAGE COUNCIL MEETING**

June 10, 2025 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

Virtual participation is available to the public. Please see the last page of the agenda for participation details.

AGENDA

- I. CALL TO ORDER / ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. AGENDA: Requests for Deletion / Emergency Additions**
- IV. REPORTS, PRESENTATIONS AND ANNOUNCEMENTS**
 - A.** General Transportation Update and Freebee Discussion - Monroe County Transit Executive Director Richard Clark
 - B.** FCAA Update on Plantation Key Replacement Project - Aaron Cutler **TAB 1**
 - C.** Compensation, Classification and Job Study - Presented by Paypoint HR **TAB 2**
 - D.** Staff Update on Windley Key Parking Project - Review Engineer Rob Mather **TAB 3**
 - E.** Sustainability and Resiliency Projects Update - Alyssa Panzer
- V. CITIZENS' ADVISORY COMMITTEE REPORTS & APPOINTMENTS**
 - A.** Parks and Recreation Citizens Advisory Committee Update (Chair Carolyn Wightman)
 - B.** A. Approve Motion to Appoint Carolyn Ambler to the Land Acquisition Advisory Committee
B. Appointment of William Todd or Roger Young to Near Shore Water Regulation Committee **TAB 4** Marne McGrath, Village Clerk
- VI. MAYOR / COUNCIL COMMUNICATIONS**
 - A.** Discussion of Development Decisions by Monroe County Commission for Current and Future Projects which may Impact the Village of Islamorada - Vice Mayor Don Horton
- VII. VILLAGE ATTORNEY / VILLAGE MANAGER COMMUNICATIONS**

- A. Update on the Fills - Director of Public Works A.J. Engelmeyer
- B. Baseball Field Update - Village Manager Ron Saunders
- C. List and Maps of Village-Owned Properties - Village Manager Ron Saunders **TAB 5**
- D. Proposed Blackwood Drive Boat Ramp - Environmental Resources Manager Peter Frezza **TAB 6**

VIII. PUBLIC COMMENT

This is general public comment. It provides an opportunity for the public to speak about matters that are pertinent to the Village but not scheduled elsewhere on the agenda. The mayor opens public comment on agenda items throughout the meeting.)

IX. CONSENT AGENDA

- A. Meeting Minutes: **TAB 7**
 Regular Village Council - May 6, 2025
 Land Use Council - May 8, 2025
 Village Manager Interviews Next Steps Discussion - March 29, 2025

- B. Resolution Authorizing Travel for Mayor Sharon Mahoney, Vice Mayor Don Horton, and Council Members Deb Gillis and Anna Richards to Attend the Florida League of Cities Annual Conference on August 14 - 16, 2025, in Orlando, Florida **TAB 8** Marne McGrath, Village Clerk

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING COUNCIL MEMBERS TO ATTEND THE FLORIDA LEAGUE OF CITIES CONFERENCE IN ORLANDO, FLORIDA ON AUGUST 14 – 16, 2025; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

- C. Resolution Authorizing Travel for Council Member Steve Friedman to Attend the Florida League of Cities Institute for Elected Officials II on October 24-25, 2025 in Orlando, Florida **TAB 9** Marne McGrath, Village Clerk

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING COUNCIL MEMBER FRIEDMAN TO ATTEND THE FLORIDA LEAGUE OF CITIES INSTITUTE FOR ELECTED OFFICIALS II-- IN ORLANDO, FLORIDA, ON AUGUST 14 – 16, 2025; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

X. RESOLUTIONS

- A. Resolution Identifying and Providing a List of Village Transportation Project Recommendations in Support of Monroe Counties Coordinated Submission to the Florida Department of Transportation **TAB 10** Robert Mather, Review Engineer
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, IDENTIFYING AND PROVIDING AN UPDATED SECOND PHASE LIST OF

TRANSPORTATION PROJECT RECOMMENDATIONS TO IMPROVE TRAFFIC FLOW, ALLEVIATE CONGESTION, IMPROVE SAFETY AND ASSIST IN IMPROVING THE LEVEL OF SERVICE ON U.S. 1; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. Preliminary Rate Resolution for FY 2025-2026 Solid Waste Assessment **TAB 11**
(Lisa Lynch, Finance Director)

A PRELIMINARY RATE RESOLUTION OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE WITHIN THE VILLAGE FOR FISCAL YEAR 2025-2026 ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR SOLID WASTE SERVICE AGAINST ASSESSED PROPERTY LOCATED WITHIN ISLAMORADA, VILLAGE OF ISLANDS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; PROVIDING FOR PUBLIC HEARING AND NOTICE THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE

- C. Resolution Approving a Work Authorization with WSP USA for the Design and Permitting for a Slow Speed/Minimum Wake Zone at Starck's Wheel Ditch **TAB 12** Peter Frezza, Environmental Resources Manager

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING WORK AUTHORIZATION NO. 21 WITH WSP USA, INC. FOR PROFESSIONAL SERVICES FOR THE DESIGN AND PERMITTING FOR A SLOW SPEED/MINIMUM WAKE ZONE AT STARCK'S WHEEL DITCH; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF WORK AUTHORIZATION NO. 21; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE PROJECT AGREEMENT FOR WORK AUTHORIZATION NO. 21; AND PROVIDING FOR AN EFFECTIVE DATE

- D. Resolution Approving New Lease Agreement with Florida Department of Transportation for Right-of-Way Property Bayside, Mile Marker 84, Parcel No. 489 **TAB 13** A.J. Engelmeyer, Public Works Director

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA APPROVING NEW LEASE AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) AND ISLAMORADA, VILLAGE OF ISLANDS, FOR RIGHT-OF-WAY PROPERTY IDENTIFIED AS FDOT PARCEL NO. 489 AND LOCATED AT APPROXIMATELY MILE MARKER 84, BAYSIDE; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE LEASE AGREEMENT;

AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE LEASE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

- E. Resolution Approving Mediated Settlement Agreement With Mark Gregg **TAB 14** John Quick, Interim Village Attorney
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE SETTLEMENT AGREEMENT RELATING TO THE FLUEDRA CLAIM FILED BY MARK GREGG AGAINST ISLAMORADA, VILLAGE OF ISLANDS; AUTHORIZING VILLAGE OFFICIALS TO EXECUTE, DELIVER AND IMPLEMENT THE TERMS AND CONDITIONS OF THE SETTLEMENT AGREEMENT; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE
- F. Resolution Approving the Administrative Procedure for Complaints Against Charter Officers and Elected Officials **TAB 15** Jamie Terry, Human Resources Director
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA ADOPTING ADMINISTRATIVE PROCEDURE #HR001 – COMPLAINTS AGAINST CHARTER OFFICERS AND ELECTED OFFICIALS; AUTHORIZING VILLAGE MANAGER TO IMPLEMENT THE PROCEDURE AS ADOPTED; AND PROVIDING FOR AN EFFECTIVE DATE
- G. Resolution Approving Amendment to FY 2024–2025 Purchases from Commercial Energy Specialists for Aquatic Facility Supplies and Services **TAB 16** Maria Bagiotti, Founders Park Director
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING FISCAL YEAR 2024-2025 EXPENDITURES FROM COMMERCIAL ENERGY SPECIALISTS, LLC. TO PROVIDE AQUATIC FACILITY SUPPLIES AND SERVICES TO THE PARKS AND RECREATION DEPARTMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; PROVIDING FOR A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE
- H. Resolution Approving a First Amendment to Project Agreement Work Authorization No. 2 with Page Excavating, Inc. **TAB 17** A.J. Engelmeyer, Public Works Director
A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A FIRST AMENDMENT TO WORK AUTHORIZATION NO. 2 BETWEEN PAGE EXCAVATING, INC. AND ISLAMORADA, VILLAGE OF ISLANDS, INCREASING THE NOT-TO-EXCEED AMOUNT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE FIRST AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE

- I. Resolution Approving the Final Rankings and Recommendations of the RFP 25-03 Evaluation Committee for the Low Pressure Extension for Maderia Rd. **TAB 18** A.J. Engelmeyer, Public Works Director

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 25-03 EVALUATION COMMITTEE FOR LOW PRESSURE EXTENSION FOR MADERIA RD; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

- J. Resolution Approving Agreement with Early Alert Inc. for Emergency Management Consulting Servicing **TAB 19** Terry Abel, Fire Chief

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING CONTINUING SERVICES AGREEMENT; FISCAL YEAR 2024-2025 BUDGETED EXPENDITURES FROM EARLY ALERT INC. FOR EMERGENCY MANAGEMENT CONSULTING SERVICES; AUTHORIZING VILLAGE OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE

- K. Resolution Approving Change Orders and Contingency Fund for The Generator Storage Building Project **TAB 20** Terry Abel, Fire Chief

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A CHANGE ORDER FOR THE GENERATOR STORAGE BUILDING PROJECT; AUTHORIZING A CONTINGENCY FUND; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

XI. ORDINANCES

- A. Ordinance Amending Section 2-118 Related to Affirmative Defenses and Finding of Responsibility in Code Compliance Hearings - **First Reading** **TAB 21** John Quick, Interim Village Attorney

AN ORDINANCE OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AMENDING SECTION 2-118 OF THE VILLAGE CODE, ENTITLED "SCHEDULING AND CONDUCT OF HEARING," TO REQUIRE NOTICE OF AFFIRMATIVE DEFENSES IN CODE COMPLIANCE HEARINGS AND DETERMINATION OF RESPONSIBILITY FOR ALLEGED VIOLATIONS; PROVIDING FOR THE REPEAL OF ALL CODE PROVISIONS AND ORDINANCES INCONSISTENT WITH THIS ORDINANCE;

**PROVIDING FOR SEVERABILITY; PROVIDING FOR
CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE**

- B.** Ordinance Establishing a Uniform Date for Appointment of
Committee Members - **Second Reading TAB 22**

**AN ORDINANCE OF ISLAMORADA, VILLAGE OF ISLANDS,
FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION”,
SECTION 2-332; PROVIDING FOR SEVERABILITY; PROVIDING
FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN
EFFECTIVE DATE**

XII. ADJOURNMENT

Options for Viewing the Village Council Meeting:

The public is encouraged to watch the meeting on Monroe County’s MCTV Comcast Channel 77. Alternatively, the public may view the meeting streamed live on the Village website from their personal computer, tablet or phone via the following link:

https://www.islamorada.fl.us/departments/communications/live_village_broadcast_meeting.php

[PUBLIC PARTICIPATION]

Option 1: Email your comments.

1. Public comment should be submitted via email to: public.comment@islamorada.fl.us
2. The email should contain “Public Comment” in the subject line.
3. The name and address of the submitter shall be included in the email.
4. Public comment should be submitted by 9 a.m. the day before the meeting. Public comment will be sent to the Village Councilmembers for consideration prior to the meeting. Public comments will not be read during the meeting.

Option 2: Call in During the Meeting.

1. If phoning in, dial 305-224-1968 and enter the webinar **ID: 911 0656 4166** followed by #. When the Mayor opens public comment pertaining to the agenda item you are interested in dial *9 to be recognized by the Zoom meeting monitor. The Monitor will call you by the last four digits of your phone number. **Please be sure to unmute your phone when you are called upon.**
2. If watching online via Zoom: Open the Zoom webinar link <https://zoom.us/j/91106564166> and follow the prompts to join the webinar. When the Mayor opens public comment use the “raise your hand” feature to be recognized by the meeting monitor. Public comments will be heard in the order in which they are received.

ADA Assistance:

These meetings are open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the ADA Coordinator at (305) 664-6448 or by email at ADA@islamorada.fl.us at least 48 hours before the scheduled meeting.

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