



Islamorada, Village of Islands CHARTER REVIEW COMMITTEE

March 30, 2026 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

Virtual participation is available to the public. Please see the last page of the agenda for participation details

AGENDA

- I. CALL TO ORDER / ROLL CALL**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MINUTES**
 - A.** Approval of March 23, 2026 Meeting Minutes
- IV. ITEMS FOR DISCUSSION**
 - A.** Review and Discussion of Islamorada Village Charter, Section 8(9)(a)(ii)C -Tabled from March 23, 2026
 - B.** Discussion of Possible New Section - Super Majority Requirement for Voting
 - C.** Discussion of Possible New Section - Advancements in Technology and Modern Communication
 - D.** Discussion of Possible New Section - Citizens Bill of Rights
 - E.** Discussion of Possible New section - Updating Publication Requirements
- V. ADJOURNMENT**

Options for Viewing the Village Council Meeting:

The public is encouraged to watch the meeting on Monroe County's MCTV Comcast Channel 77. Alternatively, the public may view the meeting streamed live on the Village website from their personal computer, tablet or phone via the following link:

https://www.islamorada.fl.us/departments/communications/live_village_broadcast_meeting.php

Public Participation:

Option 1: Email your comments.

1. Public comment should be submitted via email to: public.comment@islamorada.fl.us

2. The email should contain “Public Comment” in the subject line.
3. The name and address of the submitter shall be included in the email.
4. Public comment should be submitted by 9 a.m. the day before the meeting. Public comment will be sent to the Charter Review Committee Members for consideration prior to the meeting. Public comments will not be read during the meeting.

Option 2: Call in During the Meeting.

1. If phoning in, dial 305-224-1968 and enter the webinar **ID: 875 9695 0691** followed by #. When the Chair opens public comment pertaining to the agenda item you are interested in dial *9 to be recognized by the Zoom meeting monitor. The Monitor will call you by the last four digits of your phone number. **Please be sure to unmute your phone when you are called upon.**
2. If watching online via Zoom:
Open the Zoom webinar link <https://us06web.zoom.us/j/87596950691> and follow the prompts to join the webinar. When the Chair opens public comment use the “raise your hand” feature to be recognized by the meeting monitor. Public comments will be heard in the order in which they are received.

ADA Assistance:

These meetings are open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the ADA Coordinator at (305) 664-6448 or by email at ADA@islamorada.fl.us at least 48 hours before the scheduled meeting



Islamorada, Village of Islands CHARTER REVIEW COMMITTEE

March 23, 2026 - 5:30 PM
Founders Park Community Center
87000 Overseas Highway
Islamorada, FL 33036

MINUTES

I. CALL TO ORDER / ROLL CALL

Charter Review Committee Chair Ty Harris called the meeting to order at 5:30 p.m.

PRESENT: Chair Ty Harris, Vice Chair Susan Raffanello, Member Richard Black, Member Lorie LaLonde, Member Craig McBay, Member Joseph Roth, Member Roger Young

ABSENT:

II. PUBLIC COMMENT

Charter Review Committee Chair Ty Harris opened public comment. As no one wished to comment, Chair Harris closed public comment.

III. APPROVAL OF MINUTES

A. Approval of March 4, 2026 Charter Review Committee Meeting Minutes

Charter Review Committee Chair Ty Harris opened public comment. As no one wished to comment, Chair Harris closed public comment.

AYES: Chair Ty Harris, Vice Chair Susan Raffanello, Member Richard Black, Member Lorie LaLonde, Member Craig McBay, Member Joseph Roth, Member Roger Young

NAYS:

IV. ITEMS FOR DISCUSSION

A. Review and Discussion of Islamorada Village Charter, Section 5(8) - Village Council Meetings - Tabled from March 4th Meeting

The Committee discussed the postponement of agenda items on short notice.

Clarification was requested for some of the proposed language. It was noted that the Village Attorney should be involved in the discussi

B. Review and Discussion of Islamorada Village Charter, Section 8 - Elections

Discussion noted that subsection 5, referring to section 4, may need clarification if three-year terms are approved.

C. Review and Discussion of Islamorada Village Charter, Section 8(9) - Initiative and referendum

Discussion included the original intent of the provision, which was more restrictive than that of many municipalities.

Dave Helwig spoke during public comment.

Voter considerations and referendum thresholds were discussed.

The Committee considered returning to the item at a future meeting.

D. Review and discussion of Islamorada Village Charter, Section 6 - Budget and Appropriations

Discussion included the timing of the budget process and whether it should start earlier.

Village Manager Ron Saunders clarified that there are statutory requirements and coordination with other taxing authorities to consider.

Florida League of Cities Consultant Lynn Tipton stated that timelines are largely governed by statute.

E. Review and Discussion of Islamorada Village Charter, Section 7(4) - Village Attorney (as charter officer)

Discussion included the structure of the Village Attorney position and whether it should be a Charter Officer.

FLC Consultant Tipton discussed common practices around the state, which are primarily based on population.

F. Review and Discussion of Islamorada Village Charter, Section 11(3) - Height restrictions

The Committee discussed the provision, and no direction was given to modify it.

G. Review and Discussion of Islamorada Village Charter, Section 13(1) - Approval by electors (Precincts)

The Committee discussed the item and did not pursue changes to at-large representation.

V. OTHER BUSINESS

A. Schedule of Meetings

The next meeting was set for March 30th at 5:30 p.m.

B. Future Discussion Items

New items mentioned included:

Advancements in technology and modern communication
Citizens' Bill of Rights
Updating Publication Requirements

It was noted that two items may be revisited:

Supermajority provisions
Millage provision

Additional materials may be distributed for future review.

VI. ADJOURNMENT

The meeting was adjourned at 6:44 p.m.

Marne McGrath, Village Clerk



Council Communication

To: Mayor and Village Council
From: Jennifer DeBoisbriand , Planning Director
Date: March 30, 2026
SUBJECT: **Review and Discussion of Islamorada Village Charter, Section 8(9)(a)(ii)C - Tabled from March 23, 2026**

Background:

Notwithstanding anything in subparagraph 2.b. to the contrary, the referendum power shall extend to any ordinance levying ad valorem taxes, provided that the ordinance increases the total village tax rate above 5 mills, and that all petitions with respect to the referendum are filed within 30 days after the date of adoption of the ordinance.

Analysis:

Committee members should discuss any potential modifications and work towards a consensus on which items should be amended.

Budget Impact:

Budget impact will be dependent on recommendations of the committee.

Staff Impact:

Staff impact will be dependent on recommendations of the committee.

Recommendation:

Attachments: None



Council Communication

To: Mayor and Village Council
From: Jennifer DeBoisbriand , Planning Director
Date: March 30, 2026
SUBJECT: **Discussion of Possible New Section - Super Majority Requirement for Voting**

Background:

Example language from Winter Park, FL Charter Section 2.08

Voting. Voting on ordinances and resolutions shall be by roll call vote of the commissioners and the mayor and shall be recorded in the minutes. The affirmative vote of at least three (3) members of the city commission who are present at the meeting, either in person or through the use of video-conferencing, shall be necessary to adopt any ordinance or resolution. The affirmative vote of at least four (4) members of the city commission shall be required for the approval of the following matters:

- (1)Conveyance of fee simple ownership of real property owned by the city;
- (2)Comprehensive plan future land use map amendment, rezoning or change in use of park land to a use that is not a recreational or park use;
- (3)Comprehensive plan future land use map amendment, rezoning or change in use of land currently zoned public and quasi-public (PQP) district or zoned parks and recreation (PR) district;
- (4)Comprehensive plan future land use map amendment or rezoning of lakefront property from a residential use to a commercial use, mixed-use, medium-density residential use, or high-density residential use;
- (5)Approval of a comprehensive plan future land use map amendment or zoning map amendment that changes the use of property from a residential category to a non-residential category, except that this subsection does not apply to changes from a residential use to a public, quasi-public or recreational use;
- (6)Approval of a comprehensive plan amendment, land development code amendment or rezoning that increases the maximum allowed residential units per acre (density) or floor area ratio (intensity) by more than twenty-five (25) percent from the existing maximum allowed residential units per acre or floor area ratio; in evaluating floor area ratio increases for the purposes of this provision, parking garage square footage is included;
- (7)Approving a development order authorizing development within "wetlands" as defined by Florida Statutes or the Florida Administrative Code.

Analysis:

Budget Impact:

Staff Impact:

Recommendation:

Attachments: None



Council Communication

To: Mayor and Village Council
From: Jennifer DeBoisbriand , Planning Director
Date: March 30, 2026
SUBJECT: **Discussion of Possible New Section - Advancements in Technology and Modern Communication**

Background:

Analysis:

Budget Impact:

Staff Impact:

Recommendation:

Attachments: None



Council Communication

To: Mayor and Village Council
From: Jennifer DeBoisbriand , Planning Director
Date: March 30, 2026
SUBJECT: Discussion of Possible New Section - Citizens Bill of Rights

Background:

Analysis:

Budget Impact:

Staff Impact:

Recommendation:

Attachments: None



Council Communication

To: Mayor and Village Council
From: Jennifer DeBoisbriand , Planning Director
Date: March 30, 2026
SUBJECT: **Discussion of Possible New section - Updating Publication Requirements**

Background:

Analysis:

Budget Impact:

Staff Impact:

Recommendation:

Attachments: None