



Islamorada, Village of Islands HISTORIC PRESERVATION COMMISSION MEETING

September 16, 2026 - 10:00 AM
ADMINISTRATIVE CENTER AND PUBLIC SAFETY
HEADQUARTERS
3rd Floor Conference Room
86800 Overseas Highway
Islamorada, FL 33036

AGENDA

- I. **CALL TO ORDER / ROLL CALL**
- II. **AGENDA: Requests for Deletion / Emergency Additions**
- III. **PUBLIC COMMENT**
- IV. **CONSENT AGENDA**
 - A. Approval of the meeting minutes for July 15, 2026 meeting.
- V. **ITEMS FOR DISCUSSION**
 - A. Introduce & Welcome New Member.
 - B. Discussion of Work Plan Objectives.
- VI. **ADJOURNMENT**

[PUBLIC_PARTICIPATION]

ADA Assistance:

These meetings are open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in

this meeting because of that disability should contact the ADA Coordinator at (305) 664-6448 or by email at ADA@islamorada.fl.us at least 48 hours before the scheduled meeting



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July 15, 2026 - 10:00 AM
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86800 Overseas Highway
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MINUTES

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 9:59 a.m.

Present were:

Chair, Tammie Gurgiolo
Vice Chair, Daphne Sanitz
Roland Moore
Jerald O'Cathey
Barbara Edgar

Also present were:

Councilwoman, Deb Gillis
Staff Liaison, Travis Ferguson
Planning Director, Jennifer DeBoisbriand (via zoom)
Village Manager, Ron Saunders
Recording Secretary, Michele Copley

II. AGENDA: Requests for Deletion / Emergency Additions

Vice Chair, Daphne Sanitz requested to add the discussion of the Planning and Mapping Historical List of properties to bring in front of the Council.

III. PUBLIC COMMENT

None.

IV. CONSENT AGENDA

A. Approval of the meeting minutes for the June 17, 2026, meeting.

Chair, Tammie Gurgiolo, motioned to approve the meeting minutes.

Roland Moore seconded the motion.

The motion passed unopposed.

V. ITEMS FOR DISCUSSION

A. Request to schedule an off-site meeting.

Chair, Tammie Gurgiolo suggested hosting a public meet-and-greet to educate homeowners about their historic properties and the benefits of preservation.

Planning Director, Jennifer DeBoisbriand suggested conducting a public workshop where homeowners can learn about the historic significance of their properties and provide input on potential historic preservation designations. This will be discussed in future meetings.

Councilwoman, Deb Gills recommended dividing the list of historic properties among committee members and committee members independently contacting homeowners directly to encourage participation and discuss preservation opportunities.

B. Discussion of the Planning and Mapping of Historic Sites

Vice Chair, Daphne Sanitz discussed several items:

- She made an Interactive Map of all of our historical sites to bring awareness. She provided a list of historic properties for staff to compile and distribute back to the committee to be verified and updated.
- She suggested the following items to the Committee for potential items to go in front of the Council: hire a Preservation Consultant to conduct a comprehensive survey, evaluate and recommend potential historic district boundaries within the community, prepare a historic district report outlining findings, recommendations, and preservation opportunities, and present the consultant's findings and recommendations to the Historic Preservation Committee for review. Daphne has a list of consultants she may provide if needed.

Member, Barbara Edgar noted that a Historic Preservation survey was completed in 2009 and emphasized the need to simplify and update the existing list of historic properties. Barbara Edgar also provided a disk containing the 2009 survey. The Planning Director and Staff Liaison will digitalize the information provided to distribute back to the committee.

C. Briefing from Planning Director/Introduction of New Staff Liaison Travis Ferguson

Planning Director, Jennifer DeBoisbriand joined the meeting via Zoom and introduced herself to the committee. Also, she introduced the new Staff Liaison, Travis Ferguson, to the committee.

Planning Director, Jennifer DeBoisbriand proposed transitioning the committee to quarterly meetings and developing a formal work plan. Committee members expressed concerns to meeting quarterly. As a compromise, Jennifer suggested meeting every other month, which the committee agreed upon. Based on the ideas and recommendations discussed during the meeting, Jennifer recommended developing a work plan that would establish the committee's goals

and priorities for the upcoming year. The work plan will be presented to the Village Council to obtain direction and guidance on future historic preservation efforts and potential projects.

The next meeting is scheduled for September 16, 2026.

VI. ADJOURNMENT

The group adjourned at 11 a.m.

Recording Secretary, Michele Copley

Date

Chair, Tammie Gurgiole

Date

